



Modes for Casting Votes or Joining General Meeting

Individual Shareholders holding shares in Demat mode with Central Depository Services (India) Limited (“CDSL”)

1. Go to www.cdslindia.com, click on the “Login” icon, and select the “New System Myeasi” Tab. Users registered with CDSL Easi / Easiest can log in with their existing user ID and password. They will find an option to access the e-voting page without needing any other authentication. Unregistered users shall select the “Registration” option and proceed with login thereafter.

Alternatively, users can access the e-voting page directly by entering their Demat Account Number and PAN and selecting the “E-voting” option on the homepage at www.cdslindia.com. The system will confirm the user’s identity by sending an OTP to the mobile and email registered in the Demat Account.

2. After logging in, users can find “Sun Pharmaceutical Industries Limited” and choose the option for e-voting or joining the meeting. They can also view the “Voting Status” on this page. Additionally, in case the Company's name is not available, a separate link to access the e-voting portal of CDSL is provided on the page.

Individual Shareholders holding shares in Demat mode with National Securities Depository Limited (“NSDL”)

1. Go to <https://eservices.nsdl.com> and select “Beneficial Owner” under the “Login” section in IDeAS. Users registered with IDeAS can log in with their existing user ID and password. Unregistered users can register at <https://eservices.nsdl.com> and select “Register Online for IDeAS” or go to <https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp>

Alternatively, users can access the NSDL e-voting system at www.evoting.nsdl.com and click the “Login” icon in the ‘Shareholder/Member’ section. Users shall enter the User ID (sixteen-digit demat account number with NSDL) and Password/OTP.

2. After logging in, click “Access to e-voting” to reach the e-voting page. Select the company name “Sun Pharmaceutical Industries Limited” to cast votes / join the meeting. Additionally, in case the Company's name is not available, a separate link to access the e-voting portal of CDSL is provided on the page.

*Alternatively, users can login through their **Depository Participant** registered with NSDL / CDSL for the e-voting facility and use the login credentials of their demat account for accessing the e-voting / join meeting options.*



Non-individual shareholders holding shares in Demat mode with CDSL or NSDL, and All Shareholders holding shares in Physical form

1. Go to www.evotingindia.com and click on “Shareholders” and log in using the User ID as applicable:
 - a. For **CDSL**: 16 digits beneficiary ID
 - b. For **NSDL**: 8 Character DP ID followed by 8 Digits Client ID
 - c. **Shareholders holding shares in Physical Form**: Folio Number registered with the Company

If a demat account holder had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then the existing password is to be used.

First-time users may follow the below steps:

Option 1 - PAN	Enter 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) Shareholders who have not updated their PAN with the Company / Depository Participant are requested to use the sequence number / e-voting code sent by Company / RTA or may contact the Company / RTA.
Option 2 - Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in demat account or in the company records in order to login. If both the details are not recorded with the Depository or Company please enter the member id / folio number in the Dividend Bank details field.

Shareholders holding shares in physical form will then directly reach the e-voting page for Sun Pharmaceutical Industries Limited. These login details can be used only for e-voting on the resolutions contained in this Notice. However, shareholders holding shares in demat form will now reach the ‘Password Creation’ menu, requiring them to enter their login password in the new password field. These login details can be used to log in to the CDSL platform at any time.

2. Click on the EVSN for Sun Pharmaceutical Industries Limited to cast votes / join the meeting.

Additional instructions for Non-Individual Shareholders & Custodians

1. Non-individual shareholders (i.e., other than Individuals, HUF, NRI, etc.) and Custodians are required to log on to www.evotingindia.com and register in the “Corporates” module.
2. A scanned copy of the registration form bearing the entity's stamp and signature should be emailed to helpdesk.evoting@cdslindia.com.
3. After receiving the login details, a Compliance User should be created using the admin login and password. The Compliance User could link the account(s) for which they wish to vote.
4. The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com. Once the accounts are approved, they can cast their votes.
5. A scanned copy of the board resolution and power of attorney (POA) they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the Scrutinizer to verify.

Alternatively, non-individual shareholders are required to send the relevant board resolution/authority letter, etc., to the Scrutinizer and the Company at secretarial@sunpharma.com if they have voted from the individual tab and not uploaded the same in the CDSL e-voting system for the Scrutinizer to verify.



Helpdesk

Individual Shareholders holding securities in Demat mode with CDSL	Shareholders facing any technical issue in login can contact the CDSL helpdesk by sending a request to helpdesk.evoting@cdslindia.com or calling at 1800 2109911.
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Individual Shareholders holding securities in Demat mode with NSDL	Shareholders facing any technical issue in login can contact the NSDL helpdesk by sending a request to evoting@nsdl.co.in or calling at 022 4886 7000 and 022 2499 7000.
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If you have any questions or issues regarding attending Meetings and e-voting from the e-voting system, you may refer to the Frequently Asked Questions (“FAQs”) and e-voting manual available at www.evotingindia.com, under the “HELP” section.

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, (CDSL) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai-400013 or send an e-mail to helpdesk.evoting@cdslindia.com or call at 1800 2109911.
